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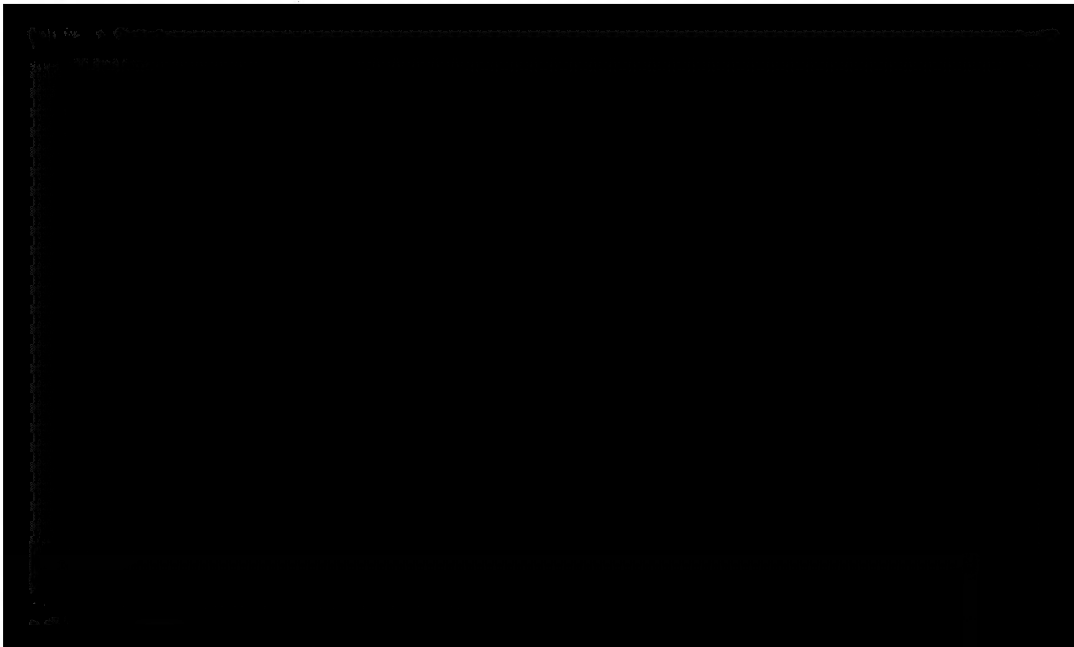
SECURITY INFORMATION

30 January 1953

MEMORANDUM FOR: DEPUTY DIRECTOR (ADMINISTRATION)

SUBJECT : Weekly Activities Report for Week Ending 30 January 1953

1. General



25X1C15a

b. Supply Task Group

A report from the [redacted] Supply Task Group was received during the period. This report was not processed through the Senior Representative, Far East, in accordance with instructions. However, it is understood that a copy was forwarded to [redacted]. In general the report indicated:

(1) The conferences were satisfactory and accomplished their purposes insofar as [redacted] was concerned.

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(2) The supply action at present is not satisfactory. Records appear to be inaccurate and incomplete and supply discipline is not enforced.

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Class. Changed To:	TS S G
Auth:	HR TC-2
Date:	10-17-78
By:	35

(3) There

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SECURITY INFORMATION

(3) There is a shortage of supply personnel both for the permanent setup and for the conduct of the required inventory.

(4) It appears that there is a need for direction from headquarters establishing the responsibilities of a support command so that it can assume its functions in the area.

DD/P Admin has been furnished a copy of this report. This Office is endeavoring to obtain additional personnel for assignment in the Far East.

c. Briefing Deputy DCI

Steps have been taken to prepare briefing for General Cabell, Deputy DCI. As scheduled this is to be a 2 hour briefing; however, the exact date and time have not as yet been designated.

2. Transportation Division

No significant activities during the period.

3. Supply Division

a. Warehouse

A general plan for the operation of the Warehouse has been tentatively agreed upon. Details are now being developed and will be considered in conference on 3 February 1953.

4. Purchase Division

a. Contract Documents

(1) During the period 6 contract documents with a total money value of \$30,411 were executed:

<u>Contract Number</u>	<u>Contractor</u>	<u>Commodity&Quantity</u>	<u>Value</u>
[REDACTED]			

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25X1A5a1

(2) At the end of the period 105 contract documents with an approximate money value of [REDACTED] were on hand. Their status is as follows:

No action	9
Pending receipt of more detailed information, clearances, etc.	20
Pending bid openings and awards	10
Negotiations Underway	22
Pending drafting of contractual documents	9
No further action required by procurement officers:	

Pending typing and mailing to contractor	12
Pending signature of contractor	18
Pending final clearance and signature by contracting officer	5
	35
	105

b. Requisitions		<u>Dollar Value</u>
On hand beginning of period	280	
Received during period	176	
Completed during period	223	
On hand end of period	233	\$ 44,139.40
With action	147	23,684.40
Without action	86	20,455.00

5. Real Estate and Construction Division

a. Project [REDACTED]

Representatives of DD/A, Training, and Office of Logistics visited the site during the period for the purpose of examining buildings with a view toward reducing construction costs.

b. Project [REDACTED]

Further negotiations with sub-contractor regards claim for extra compensation [REDACTED] await review of our proposals by General Counsel.

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JAMES A. GARRISON
Chief of Procurement and Supply